

# To Do List

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***First impression is very important; you do not get a second chance.  
A small investment in time and effort can provide a big advantage.***

## **EXTERIOR:**

- House exterior in good repair*
- House number visible*
- Eaves troughs, downspouts and soffits in good repair.*
- Litter is picked up*
- No crack or broken window*
- Outside Light is working*



## **SEASONAL:**

- Lawn cut/raked, hedges & shrubs trimmed*
- Leaves raked, decks and patio clear/ clean*
- Snow & ice removed sanded & salted*

## **FRONT ENTRANCE:**

- Door is presentable, painted, welcoming.*
- Door bell operable, door knob in good repair*

## **INTERIOR:**

- Cracked plaster*
- Chipped paint touched up*
- Burned light bulb removed*
- Squeaky door hinges oiled*

## **BATHROOMS:**

- Mirrors, fixtures, tap cleaned and polished.*
- Leaky taps toilets repaired*
- Seals around bath tubs and basins*
- De clutter*

## **KITCHEN:**

- Sinks taps clean and polished*
- Appliances clean*
- Counter tops clean*
- Inside of cupboards and cabinets clean*
- No aromatic cooking*
- De clutter*

## **SHOW CASING YOUR HOME:**

- All lights turned on*
- Air conditioning fire place turned on*
- Drapes open*
- Background music on*
- Carpets vacuumed*
- Fresh smell through.*

**PETS:** *Contained/absent/odorless during showing*

**VALUABLES:** *Jewelry, Money, Valuables tucked away...*